

Public Notice posted in accordance
RSMO. 610 as amended

Date/Time Posted:

Friday, January 9, 2026
11 a.m.

By: Debbie Hayden
Deputy City Clerk

**City of Pacific Park Board
Meeting Agenda
300 Hoven Drive
Pacific, MO 63069**

**Monday, January 12, 2026
7 p.m.**

**The meeting will be streamed live on the City of Pacific YouTube page:
<https://m.youtube.com/channel/UC9dxzhHQQWbPulQJC1N6TSig>**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Approval of Minutes from December 8, 2025
6. Public Participation
7. New Business
 - a. Q1/Q2 Budget Update
 - b. Missouri State Parks Trail Grant Program / Pacific Walking Trails
8. Old Business
 - a. Volleyball Courts
 - b. Park Master Plan Review
9. City Administrator Report
10. Park Superintendent Report
11. Alderman Liaison Report
12. Member Reports
13. Miscellaneous
 - a. February Meeting 2/9/2026
 - b. Open Board Seats – (2) Remain
14. Adjournment

December 8, 2025 * RECORD OF PROCEEDINGS

**CITY OF PACIFIC
REGULAR MEETING OF THE PARK BOARD
300 HOVEN DRIVE
PACIFIC, MO 63069**

**The meeting was streamed live on the City of Pacific YouTube page:
<https://m.youtube.com/channel/UC9dxzhHqWbPulQJC1N6TSig>**

or

Google search: "City of Pacific You Tube"

The meeting was called to order at 7:00 p.m. by President Schaecher.

A roll call was taken with the following results:

Present at Roll Call: Ryan Schaecher
Joseph Klatt
Jeannie Bandermann
Ben Stafford
Dawn Wagner

A quorum was present.

Also present: City Administrator Litterell
Alderman Hoven
Park Superintendent Fowler
Deputy Clerk Hayden

Pledge of Allegiance

The Pledge of Allegiance was given.

Agenda

Motion made by Dawn Wagner, seconded by Joseph Klatt to approve the agenda for tonight's meeting. President Schaecher asked for any discussion. A voice vote was taken with an affirmative result, and the motion carries.

Minutes

Motion made by Joseph Klatt, seconded by Jeannie Bandermann to approve the minutes from the June 9, 2025 meeting. President Schaecher asked for any discussion. A voice vote was taken with an affirmative result, and the motion carries.

Public Participation

None

New Business

None

Old Business

a. Fishing Regulations at Liberty and other Parks

President Schaecher stated that at the last meeting we discussed fishing regulations at Liberty Field and other parks. We wanted to look into the Missouri of Conservation fishing requirements. They were also looking at posting signs for catch and release only primarily at Liberty Field and eventually, when it is back up and running, at Hawthorne pond. Superintendent Fowler stated he talked to a couple agents and they suggested catch and release only for a few years just to get them going. He believes Liberty Field could use some restock and could be done when Hawthorne pond is restocked. President Schaecher stated that Hawthorne only has about a third of water in it and will have to wait until it is full again. Superintendent Fowler stated that once full, it can be stocked right away. President Schaecher stated that as of right now, Hawthorne pond is not technically part of the city parks. He would like to have the Board of Aldermen reintroduce that and have it part of the city parks. Alderman Cleeve will reintroduce it. Discussion followed. **Motion made by Joseph Klatt, seconded by Dawn Wagner to make Hawthorne pond and Liberty Field catch and release.** President Schaecher asked for any discussion. **A voice vote was taken with an affirmative result, and the motion carries.**

b. Park Master Plan Review

President Schaecher stated The Park Master Plan is on the city website. It is a comprehensive plan that was done in 2020 by Planning Design Studio. It was about the state and status of our parks, analysis on meeting short and long term projects, future planning ideas, and thoughts along with different potential projects and some ways in which to move forward. Also, for the future, where to be focused on adding some additional new parks. With this, we put together a list of projects going through the Master Plan identifying for each individual park listing different projects. Back in March, the park board at the time, went through this list along with Mr. Fowler and Mr. Cleeve identifying various items that had been started, anything that would be held for future, things that really could not be done any time soon or could not be done at all and just things that were ongoing. We are slowly going through this list. He will get an updated copy to everybody so all can get an idea. Please take a look at this list to see what you would like added. Then we will start seeing how we can get some of these items accomplished in a 1, 2, 5 or 10 year plan. President Schaecher asked if there were any concerns about the Park Master Plan. Joseph Klatt asked if there was any update on the volleyball courts. President Schaecher stated that there have been several ongoing discussions about this. One of the problems we have had with it is trash being buried in the sand. In order to have a functional sand volleyball pit, those would have to be raked like every few days. There has been concern about that with staffing and manpower. Another concern was where we could find sand at a reasonable price. Joseph Klatt suggested an option of just doing a grass volleyball pit. Other cities just have their volleyball pits just on grass. Ours has been an open pit for 2-3 years. Superintendent Fowler stated if we could fill it in and put grass in, that would be great. Discussion followed. **Motion made by Joseph Klatt, seconded by Jeannie Banderman to fill in the volleyball pits with soil.** President Schaecher stated the plan for now will be to fill and get it cleaned up for the short term and then look at doing a grass volleyball pit at that point. President Schaecher

asked for any more discussion. **A voice vote was taken with an affirmative result, and the motion carries.**

City Administrator Report

Administrator Litterell stated he wanted to thank each of you for volunteering for this board, especially the newest members. It has allowed us now to meet and progress moving forward. He appreciates them all very much. He stated that he does not really have anything to report other than his thanks for their volunteering. President Schaecher thanked Administrator Litterell for joining them tonight and introducing himself so they all get to know him. They look forward to many great things to happen.

Park Superintendent Report

Superintendent Fowler stated he had nothing to report. President Schaecher had some questions:

- Robot vacuum – Superintendent Fowler stated it was purchased and used toward the end of the season. It worked out very well. The old one is there for a backup.
- Any reports on the closure or status of the pool at the end of the season – Superintendent Fowler stated everything went fine. He feels there is not going to be a whole lot to do. There will be a couple of repairs on the deck concrete wise. Hopefully the pump room is good and stays good.
- Chlorin supplier, was there anything done with that – Superintendent Fowler stated that at the end of the year they were using Hawkins, the same ones who deliver our acid. Makes it easier to fill them both up at the same time. It was cheaper.
- Any updates on the backstops at City Park – Superintendent Fowler stated no. Hasn't heard anything on the updated budget for the parks. Alderman Cleeve stated that the budget was amended for sure. What he does not have is a clean, updated budget. They are working on the spreadsheet for them that is legible. He believes that backstop stuff was amended out. As well as playground equipment at Liberty. Discussion followed on budget items taken out.
- Plaques – Superintendent Fowler had a discussion on the number that need replaced, fixed and maintained. Some can be fixed and some cannot. He is going to check on different options with costs. The best thing to do is just replace the broken ones first. President Schacher stated if there is money there to use for it, this is what needs to be done going forward fixing the broken three. If there is something else out there as far as a supplier, he is all for it. Discussion followed. Decision was made to replace the three broken ones first. Superintendent Fowler will look back in the file to see who was used originally to put them up and try and get a quote from them.
- Solar light in the back of the park – Superintendent Fowler said yes it did get done. He stated that it is not the brightest, but does light up that back area. Would be nice to have a couple more.
- Flag pole at Jensen's Point – still not up because of manpower. The stand is there. Dawn Wagner pointed out to Superintendent Fowler that there is some graffiti up there by that stand.
- Alderman Cleeve asked if there was any damage from the rodeo. Superintendent Fowler stated no, but we do need to replace some panels on the area that are bent. This could be handled through a purchase order.

Park Liaison Report

- Alderman Cleeve stated the bids for the skatepark are being opened tomorrow at 1pm. We will know then what we have to work with. Skatepark Committee is scheduled to meet on the December 12 at 4pm to review the bids and make recommendations.
- The pool house grant was submitted.
- PSA agreement status – Alderman Cleeve will get details and have it for the board next meeting.

Member Reports

President Schaecher introduced and welcomed the new board members Ben Stafford and Dawn Wagner. No member reports this evening.

Miscellaneous

- a. Next meeting will be 1/12/2026
- b. Open Board Seat – (2) Remain = Alderman Cleeve stated he has two people interested and has sent the names to the Mayor.
- c. Alderman Cleeve went back to the PSA lease question and the lease was signed this past July.
- d. Adam's Garden Tree Lighting and Ornaments December 13
- e. Next year is the Route 66 centennial which will be a busy time. Jeannie Bandermann stated they have ordered new veteran's flags that will go up after the wreath's come down.
- f. Saturday is Christmas at Red Cedar from 10am-2pm

Adjournment

Motion made by Jeannie Banderman, seconded by Joseph Klatt to adjourn. A voice vote was taken with an affirmative result, and President Schaecher declared the motion carried. Meeting adjourned at 8:00 p.m.