

# CITY OF PACIFIC

## Special Events Application

300 Hoven Dr, Pacific, MO 63069

636-271-0500 ext 221

www.pacificmissouri.com



Instructions: Submit fully completed application along with proof of insurance for the event including the additionally insured page listing City of Pacific. Application fee is \$100.

### Event Organizer:

Business/Organization Name

Business/Organization Address

Yes  No

Business/Organization Phone/Cell #

Not-For-Profit

### Contact Information:

Contact Name

Contact Address

Contact Phone/Cell #

Contact E-Mail

### Description of Event:

\_\_\_\_\_  
\_\_\_\_\_

Proposed Event Date \_\_\_\_\_

Location/Address of Event: \_\_\_\_\_

Is event in a City Park?  Yes  No      Park Board Approval?  Yes  No

Will alcohol be served and/or sold at the event?  Yes  No

Is this event sponsored or co-sponsored by the City?  Yes  No

Copy of Insurance coverage for Event including additionally insured page listing City of Pacific is attached?  Yes  No

What City services will be needed for this event? \_\_\_\_\_

\_\_\_\_\_

Applicant Signature

Date

### Office Use Only

Special event type:

1  2  3  4

Other departments approval:

Fire  Police  EMS  Public Works

Permit Number

Exemptions of terms and conditions per Section 4-1.020  Yes  No

Permit Cost: \$ \_\_\_\_\_

Reviewed By

Date

Check \_\_\_\_\_

Cash

Approved By

Date

C/C