

EMERGENCY SUPPORT FUNCTION (ESF) #13
LAW ENFORCEMENT (ESF13)

I. PURPOSE

This annex discusses the law enforcement operations in the event a disaster or emergency has occurred in the City of Pacific.

II. SITUATION AND ASSUMPTIONS

A. Situation:

1. Pacific could find itself subjected to many hazards that would threaten the lives and property of its Citizens. It is anticipated that the Police will be first on the scene of an emergency and is responsible to provide necessary law enforcement. Personnel are dispatched through the local E-911 dispatch center.
2. Local law enforcement resources are adequate to meet most day-to-day situations that could arise, but should an emergency exceed the police department's capabilities, the police emergency CODE 1000/Incident Management System (IMS) Plan could be implemented.

The Code 1000/ICS plan is both an administrative and an operational police contingency plan which coordinates the commitment and deployment of police service resources within the geographic limits of St. Louis County based upon mutual aid agreements.

3. Outside law enforcement resources (county, state, federal and other local (agencies) are available to support law enforcement operations in the City of Pacific and will respond when needed. (See Appendix 2 to this annex for contact numbers.) Ordinance authorizes the police department to participate in the statewide law enforcement mutual aid agreement.
4. The City of Pacific maintains holdover prisoners 24 hours or less. Procedures for evacuating the holdover have been developed and are maintained at this facility. The facility back-up generator and fuel supply also serves the holdover.
5. Members of the City of Pacific Police Department are trained in weather spotting, hazardous materials awareness, terrorism awareness, CPR, first-aid, and crises intervention.

6. Equipment and resource lists for the City of Pacific Police Department are maintained at the Police Station office.
- B. Assumptions:
1. During a disaster, local law enforcement personnel will respond as directed in this plan.
 2. Situations will arise that will tax or exceed local law enforcement capabilities.
 3. If additional law enforcement personnel, equipment, or special expertise is needed, outside resources will respond when called upon to do so.

III. **CONCEPT OF OPERATIONS**

A. General

1. The law enforcement activities described in this annex or in extension of normal day-to-day activities in deal only with extraordinary situations that may completely overwhelmed available resources and involve several jurisdictions.
2. The Pacific Police Department will provide security and direction in all emergencies that threaten life and property.
3. The Pacific Police Department will perform priority law-enforcement functions. Support agencies may be used for traffic and crowd control.
4. Emergency operations within the affected area will be directed from the EOC. Questions concerning a lead agency in multi-jurisdiction situations will be resolved in the EOC.

B. Actions to be taken by operating time frames

1. Mitigation
 - a. Prepare plans in SOGs to deal with projected law-enforcement requirements based on hazards identified in the Basic Plan.
 - b. Identify public and private facilities that will require special security during an emergency.

- c. Train law-enforcement personnel in special procedures (hazardous materials incidents, tornado spotting, crowd (riot) control, domestic terrorism, etc.).
- d. Maintain mutual aid agreements with regional law-enforcement agencies.
- e. Review other annexes of this plan to determine where a law enforcement support will be needed by other functional groups.
- f. As applicable, both define and maintain the protection of secure areas and adhere to policies and procedures regarding access to restricted areas.
- g. Review and update plans, procedures, and checklists bi-annually or as necessary.
- h. Conduct training and participate in emergency management related exercises and drills (including mock call-up exercises).
- i. Establish and maintain list of equipment and supplies used during emergency operations to include indicating the designated area of storage.

2. Preparedness

- a. Declare “Alert Status” and begin personal call-up procedures, as necessary.
- b. Check status of equipment and facilities for readiness and safety.
- c. Analyze threats and plan required response, then check for any procedures that apply to implementing the response
- d. Assist and warning as required. Notify the County to activate EAS. Issue information or coordinate with the PIO to issue information to the media and EAS to allow the public to take protective actions.
- e. Provide security and traffic control at the EOC (If needed).
- f. Review status of streets and roads. Develop traffic control plan based on anticipated Emergency. This may include establishing evacuation checkpoints, routes and roadblocks.
- g. Assist in evacuation operations, as necessary.
- h. Obtain items for security-pass system to restricted areas and the EOC.

- i. Provide status report to the Chief of Police (includes actions already taken in those needing to be accomplished).
 - j. Order units to shelter or deployed to sign posts, if necessary.
 - k. Move holdover prisoners as necessary and in accordance with procedures outlined in Appendix 3.
3. Response
- a. Activate necessary personnel to meet the situation.
 - b. Maintain law and order.
 - c. Assist and warning through use of mobile public address system and door-to-door contacts.
 - d. Assist and evacuation operations, as necessary.
 - e. Provide traffic and crowd control.
 - f. Provide security to protect critical facilities.
 - g. Patrol evacuated areas.
 - h. Assist and search and rescue operations.
 - i. Control access to damaged areas.
 - j. Provide communications support as appropriate.
 - k. Participate in the EOC operations.
 - l. Provide security, traffic control and other law enforcement functions for in-place shelter operations.
 - m. Assist Damage Assessment by identifying damaged areas.
 - n. Maintain records (i.e., message forms, message logs, activity logs, etc.) and regular report to the EOC.
 - o. Activate code 1000/IMT Plan, and if necessary, Mutual Aid operations.

- p. Contact private resources and deploy them as necessary.
- q. Assist other emergency services as directed by the EOC.

4. Recovery

- a. Continue support to other services, especially in the areas of damage assessment and rescue.
- b. Assist in the return of evacuees in displaced persons.
- c. Provide traffic control.
- d. Provide information to the Public Information Officer for news releases.
- e. Assist in notification of the “all clear” and work with other agencies in conducting door-to-door accountability.
- f. Release private resources and terminate CODE 1000 when possible.
- g. Continue operations until stand-down orders are received.
- h. Participate in after-action reports and critiques and incorporate recommended changes into law-enforcement plans and procedures.

IV. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

- A. A functional diagram for law enforcement is located in Appendix 1 to this ESF#13.
- B. The Chief of Police for Pacific is responsible for the following:
 - 1. Overall integration and management of law enforcement activities within the city, including any outside resources responding to the disaster.
 - 2. Develop and maintain agreements of understanding with neighboring law enforcement agencies.
 - 3. Train law enforcement personnel in their emergency management assignments.
 - 4. Establish procedures to protect essential law enforcement records.

5. Support clean-up and recovery operations.
6. Maintain personnel call-up lists and develop procedures for notification.
7. Protect holdover prisoners in custody and relocate and house them when necessary.
8. Provide security as needed for critical facilities, including the EOC, shelters and feeding facilities, as well as vehicle security in parking areas.
9. Provide traffic control.
10. Protect damaged/affected property as needed by providing security and limiting access into these areas (i.e., issue security passes).
11. If an evacuation is ordered, assist with this operation.

V. DIRECTION AND CONTROL

- A. In an emergency the Police Chief will be responsible for all law enforcement activities related to the emergency.
- B. The Police Chief may operate from the EOC or a MAC Group if established.
- C. Initial control at the disaster/emergency site will be established by the first public safety officer on the scene. This officer (until relieved by a senior officer) will maintain contact with and provide information to the E-911 dispatch center.
- D. If outside law enforcement resources are needed, they will remain under the direct control of the sponsor, but will be assigned by the EOC to respond as necessary.

VI. CONTINUITY OF GOVERNMENT:

Line of succession is established with the focus and purpose of supporting the position of Law Enforcement functions.

- A. Chief of Police/City Marshal
- B. Assistant Police Chief
- C. Highest Ranking Full Time Officer
- D. Supervisor On-Duty

VII. ADMINISTRATION AND LOGISTICS

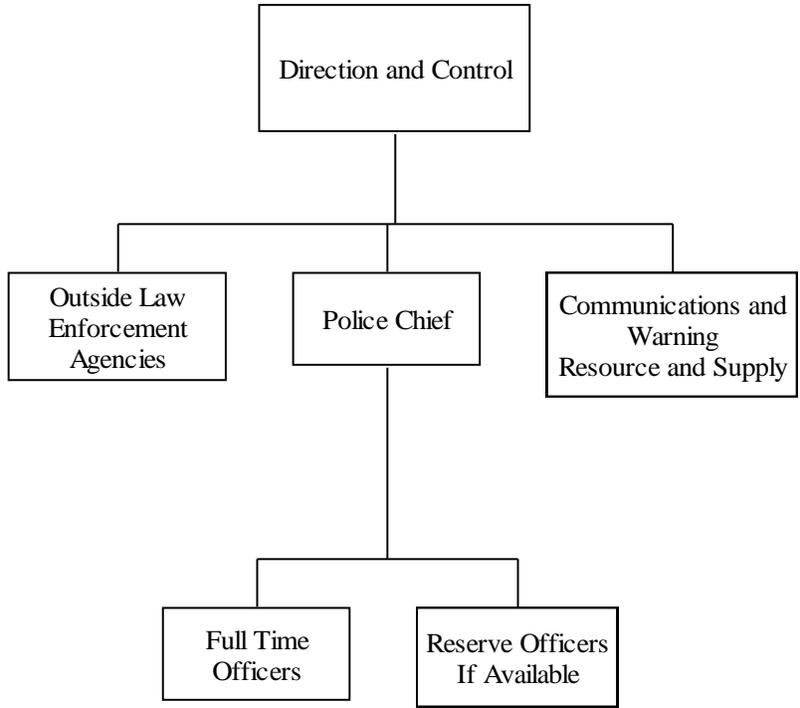
- A. In a declared emergency overall control will come from the EOC (Direction and Control).
- B. The first Officer on the scene shall establish initial field control. He/she will maintain contact with and provide information to the Communications Center and will do so until relieved by a Senior Officer.
- C. The Pacific Public Works Commissioner and the City Administrator shall provide logistical support (food, water, emergency power, fuel, lighting, etc.) for law enforcement personnel at the disaster/emergency site.

APPENDICES

- 1. City of Pacific, Law Enforcement Functional Diagram
- 2. Law Enforcement Agencies Contacts
- 3. Relocation of Holdover Prisoners Policy

Appendix 1 To ESF#13

CONCEPTUAL PACIFIC LAW ENFORCEMENT FUNCTIONAL DIAGRAM



Appendix 2 to ESF#13
LAW ENFORCEMENT AGENCIES CONTACTS

Nearby Law Enforcement Agencies (Missouri)

The City of Eureka Police Department.....(636) 938-6600
The City of Washington Police Department..... (636) 390-1050
The City of Union Police Department.....(636) 583-3700
The City of Sullivan Police Department.....(636) 458-9194
The City of St. Clair Police Department.....(636) 458-9194
Franklin County Sheriff’s Department.....(636) 583-2560
St. Louis County Police Department.....(636) 529-8210

State Agencies (Missouri)

Missouri State Highway Patrol, Troop C, Weldon Spring.....(636) 300-2800
Fax (636) 300-2741

General Headquarters (Jefferson City).....(573) 751-3313
Fax (978) 367-8234

Missouri State Water Patrol, Headquarters, Jefferson City.....(636) 300-2800
(Contact through MSHP Troop C)

SEMA Duty Officer (will contact other State and Federal agencies).....(573) 571-2748

DNR Environmental Emergency Response Office.....(573) 634-2436

Missouri State Fire Marshal.....(573) 751-2930

Missouri Dept. of Conservation (St. Charles).....(636) 441-4554

Federal Agencies

FBI – Saint Louis Office.....(314) 589-2500
FBI – St. Charles Office.....(636) 928-9927
U. S. Marshal.....(314) 539-2212
ATF (St. Louis).....(314) 768-3120
DEA (St. Louis).....(314) 538-4600

Other Agencies

BNSF Railway Police.....(800) 832-5452
Union-Pacific Railway Police.....(888) 877-7267

Appendix 3 to ESF#13
RELOCATION OF HOLDOVER PRISONERS' POLICY

I. PURPOSE

The police department is responsible for incarcerating prisoners in a safe and secure confinement area. During times of crisis or disaster, the Pacific's jail facility may become unsafe and require that prisoners be released or transferred.

II. PROCEDURE

A. Release of prisoners:

- a. At the time of an emergency, the respective Judge shall be contacted to determine if the holdover person shall be transferred, have bail reduced or released.
- b. If bail is reduced and can be paid, the holdover will be released after payment.

B. Relocation of prisoners:

1. For Franklin County based offences and the holdover person is not eligible for direct release, the Franklin County Sheriff will be contacted to determine if they can house Pacific prisoners.
2. For Holdover persons being held for another agency, the other agency will be contacted for further disposition. The Holdover person may be picked-up by the other agency, or relocated to Franklin County.